

BRIXWORTH PARISH COUNCIL GRANTS POLICY



The Parish Council wishes to assist local voluntary organisations, which provide services to residents within the Parish of Brixworth. Grants will be awarded purely at the discretion of the Parish Council from a limited budget made available each year for this purpose.

It should be noted that:

- Organisations wishing to apply for a grant will be required to complete an application form available from the Clerk or from the website, which must be returned by the deadline. All the questions on the application form must be answered as fully as possible to provide a detailed picture of the activities of the organisation.
- Applications will be considered on their merits. There is neither a guarantee of a grant or of a continuing grant. It is anticipated that ongoing organisations will seek to become financially viable in their own right over a period of time. They should not come to rely on the Parish Council for ongoing contributions towards their running costs and everyday expenses.
- Organisations are required to have a bank account in their own name with two authorised representatives required to sign each cheque. They may be required to submit audited accounts or, in the case of a newly formed organisation, a comprehensive business plan
- The grant should only be spent on the purpose(s) that is approved and the organisation may be asked to report back to the Annual Parish Meeting in May on the outcome.

and that applications will not be considered from:

- Individuals
- Religious bodies where the monies will be used for religious purposes or religious buildings
- Private organisations operating as a business to make a profit
- Organisations intending to support or oppose any political party, or which discriminate on the grounds of race, gender, age, sexual orientation or religion or disability
- Establishments and organisations for whom the Parish Council considers that the Central Government, Health Authority, District or County Council or other similar public body are the appropriate funder

Applications from organisations are to be considered twice a year in April and November at a Special Full Council meeting. Deadlines for applications are 31 March and 31 October respectively. Dates of meetings will be displayed on the Council's Notice Boards and website.